

**Chapels of Ease, Cemetery Chapels
and Summer Churches**

1. The Bishop may establish, reorganize or close chapels of ease, cemetery chapels and summer churches as required by the needs of the Diocese from time to time.

Chapels of Ease

2. Before a Parish requests permission of the Bishop and the Diocesan Council that its church building become a chapel of ease, it must identify a clear mission purpose for the contribution of the building as an Anglican place of worship and prepare a Ministry Plan and Financial Plan in accordance with Part C of Canon 12.
3. A church may be designated as a chapel of ease only if there are six (6) or fewer services (excluding weddings or funerals) in a calendar year. If more than six services are offered annually, the church shall be considered active and this Canon 43 shall not be applicable. A chapel of ease must hold a minimum of two (2) services in a calendar year.
4. A chapel of ease shall be connected with a Parish whose Vestry, Churchwardens and the Incumbent shall be responsible for the management of the Chapel of Ease. A chapel of ease shall be listed as part of a Parish and shall be so indicated on the licence of the Bishop issued to the Incumbent. The Incumbent shall be responsible for leadership of any services which are held. Clergy leading services shall be remunerated for such according to the scale of fees for occasional services.
5. The request to the Bishop and Diocesan Council to approve the change of their church to a chapel of ease shall be authorized by special resolution of Vestry, which resolution shall include the approval of the disestablishment of the Parish in accordance with Canon 12 effective upon the Parish's request to become a chapel of ease being accepted by the Bishop and Diocesan Council. A written commitment by the parish which will oversee the Chapel of Ease shall accompany the request submitted to the Bishop and Diocesan Council.

The provisions pertaining to disestablishment set out in Part H of Canon 12 shall be modified as required with respect to the disposition of the disestablished Parish to give effect to the provisions of this Canon 43.

6. Prior to the disestablishment of a Parish and re-designation as a chapel of ease, the then Parish Council, Incumbent and Territorial Archdeacon shall appoint no fewer than two (2) trustees to oversee the day-to-day operations and financial matters relating to the Chapel of Ease. The appointment of Trustees shall be reviewed annually by the Incumbent and the Territorial Archdeacon. Upon the resignation, retirement, death or removal of a Trustee, the Incumbent under whose licence the Chapel of Ease is assigned, together with the Territorial Archdeacon shall appoint a replacement.

7. In fulfilling their responsibilities as Trustees, said Trustees shall report on the operations and finances to the Incumbent and Churchwardens of the Parish having oversight of the Chapel of Ease and the Territorial Archdeacon on a regular basis, a minimum of once during each calendar year. It shall be the responsibility of the Incumbent/ and Territorial Archdeacon to ensure that these regular reports are provided.
8. All funds and assets held by the Parish at the time it ceases to function as a Parish shall be invested with the Diocese of Huron. Only those funds required for the day-to-day operations and regular maintenance of the Chapel of Ease and property as identified in the Financial Plan shall be managed by the Trustees and the remaining surplus assets shall be dealt with in accordance with Paragraph 5 of Part C of Canon 12. The Trustees shall keep records of revenues and expenses in accordance with acceptable accounting practices.
9. Should the supporting Parish responsible for a chapel of ease itself become disestablished or its status otherwise changed as contemplated in Canon 12, the building and the remaining assets of the Chapel of Ease shall be dealt with in accordance with Canon 12 together with the supporting Parish's assets unless another Parish agrees to assume oversight over the Chapel of Ease.
10. The church building(s) must be insured under the Diocesan insurance plan at replacement cost.

Cemetery Chapels

11. A Cemetery Chapel is a building which functions as a funeral chapel only. No other services shall be held. Insurance and maintenance of the building shall be the responsibility of the Cemetery Board. The building and land shall be owned by the Diocese. Two members of the Cemetery Board shall be appointed as trustees of the property to represent the interests of the Diocese and to report to the Territorial Archdeacon. The Cemetery Board shall submit an annual financial report to the Secretary-Treasurer and attach a copy of the applicable charitable return to the Canada Revenue Agency.

Summer Churches

12. A Summer Church is a church which is used only during the summer months and is usually located in a resort/park area. A student or lay person may be appointed, usually under the supervision of the Incumbent of the Parish where the summer church is located. The Summer Church must submit an annual financial report to the Secretary-Treasurer and attach a copy of the applicable charitable return to the Canada Revenue Agency. Churchwardens and four board members shall be appointed at a Vestry meeting to be held at the beginning of each summer season and shall serve until the Vestry meeting of

the following year.

General Provisions

13. Except as expressly stated in this Canon or as specified by the Bishop, chapels of ease, cemetery chapels and summer churches shall be governed by the terms and conditions approved by the Bishop in each case and shall not be subject to the provisions of the other Canons of the Diocese.