



Constitution and Canons


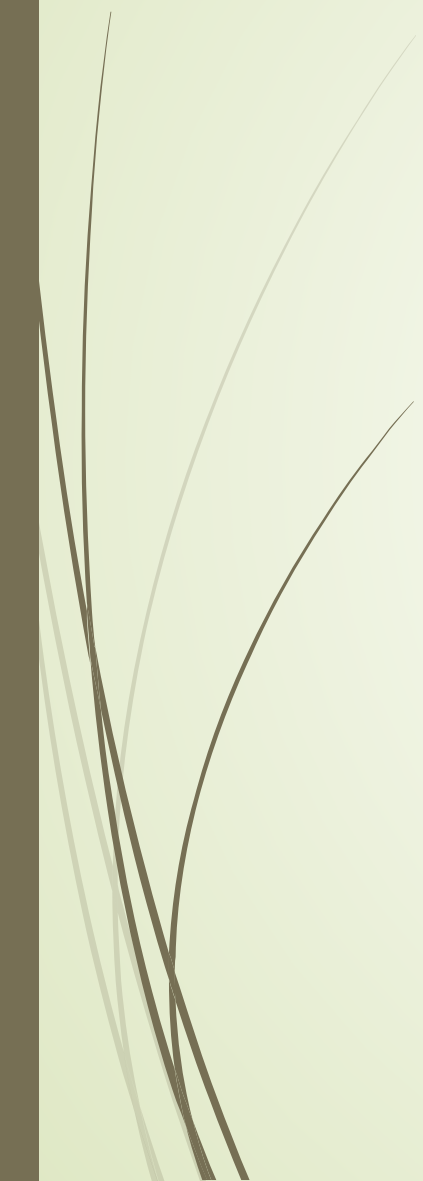




The Constitution

[diohuron.org>resources>diocesan>constitution and canons](http://diohuron.org/resources/diocesan/constitution-and-canon)

- ▶ Synod
 - ▶ Lay delegates/congregation
 - ▶ Who has voting privileges
 - ▶ Annual synods
 - ▶ Electoral synods

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- Diocesan Council and Sub-Council
 - Apportionment
 - Voting at synod
 - How to amend the Canons and Constitution

The Canons



[diohuron.org>resources>diocesan>canons](http://diohuron.org/resources/diocesan/canons) and constitution

- ▶ Canon 7: Permission to Officiate
 - ▶ Clerics who do not hold a licence or a General Permit from the Bishop of Huron may not be invited to officiate or preach in Huron without the prior knowledge and permission of the Bishop of Huron



Canon 16: Parish Records

Copy of: Canons and Constitution

General Synod Canon on Marriage

Vestry and Parish Council Minutes

Financial records

Vestry Book

Registers for Baptism, Marriages,
Confirmations, Funerals

Parish lists

List of Memorial gifts and dedications

Canon 18: Vestries and Churchwardens

- ▶ Members of Vestry: 16 yrs old; for 3 of preceding 12 months involved through regular worship, fellowship and financial support
- ▶ the Canons do not allow for proxy voting at Vestry
- ▶ Annual Vestry by February 10th or soon thereafter
- ▶ Special vestries requiring announcing on 3 successive Sundays
- ▶ Churchwardens: one elected, one appointed
- ▶ Churchwardens are the corporation of the parish



Canon 19: Parish Council

Members: Rector

Wardens and deputies

Lay delegates to synod and alternates

Not fewer than 4 or more than 12 others

- Regional ministries
 - Congregational Councils
 - Parish Councils




Canon 20: Differences Between Clerics and Their Parishes/Congregations

- Wardens often are first to be told of problems
- Clear, open and honest communication is important
- If the wardens are unable to help resolve the problem, they should speak with the Territorial Archdeacon



Case Study: The Windows

- ▶ One of the things that the parish of St. Martin's is proud of is the wonderful rose window behind the altar. One of the founding members of the community paid for the window over 100 years ago, in memory of his wife. The leading in the window is deteriorating and the window is starting to warp. The property committee decides it would be wise to have all the windows inspected.




The company that is brought in returns a report that several of the windows need repairs, as quickly as possible, or there is a risk of serious damage. The quote for the work is \$30,000. Thankfully, the parish has been proactive in building up the capital trust fund and there is enough money available to cover the cost. The terms of the trust require vestry approval for any withdrawal.

What steps are needed in order to gain the proper permissions (both parish and diocesan) to repair the windows?



Use of Church Buildings by Outside Groups

- ▶ Need agreement in writing
- ▶ Agreement should consider:
 - ▶ Area for use
 - ▶ Timing of use
 - ▶ Insurance
 - ▶ Safe Church
 - ▶ Cost
 - ▶ Permitted uses
 - ▶ Keys
 - ▶ Contact persons



Use of the Church Proper (Nave, Chancel, Sanctuary)

It is extremely important that any use of the church proper benefit the fact that it is a sacred and holy place. The rector of a parish must give his/her permission for the use of the church proper and it is his/her responsibility to ensure that a use is appropriate. Users must be made aware of the proper treatment of sacred furnishings such as altars and fonts in our churches and agree to honour our traditions.

Any such on-going use must be approved by the Diocesan Bishop before any agreement can be made.



Other policies

- Return of former rectors
- Parish Confidentiality
- Copyright
- Fees for Occasional Services
 - Service when clergy/laity is required to give a homily \$115.00
 - Service when clergy/laity is not required to give a homily 85.00
 - Each additional service in the same parish 60.00