

Case Study: The Windows are falling in!

One of the things that the parish of St. Martin's is proud of is the wonderful rose window behind the altar. One of the founding members of the community paid for the window over 100 years ago, in memory of his wife. The leading in the window is deteriorating and the window is starting to warp. The property committee decides it would be wise to have all the windows inspected. The company that is brought in returns a report that several of the windows need repairs, as quickly as possible, or there is a risk of serious damage. The quote for the work is \$30,000. Thankfully, the parish has been proactive in building up the capital trust fund and there is enough money available to cover the cost. The terms of the trust require vestry approval for any withdrawal.

What steps are needed in order to gain the proper permissions (both parish and diocesan) to repair the windows?