

**MOVING HOUSEHOLD
AND PERSONAL EFFECTS
for Active Clergy**

(see Canon 9, paragraph 13)

1. When appointments or exchanges are made under this Canon, the moving costs of a member of Clergy from one Parish to another shall be borne by the Parish to which the new appointment is made.
2. Three estimates should be obtained. (Consultation with the Human Resources Officer may be helpful, if required.)
3. The cost of packing will not be covered, except in the case of items to be insured from breakage by the moving company. Consideration will also be given to the cost of packing kitchens.
4. In cases of severe hardship of moving expenses, application for relief may be made through the Grants & Loans procedure.
5. It is understood that if a cleric voluntarily leaves the parish prior to having been there three years, the cost of the initial move to the parish will be pro-rated based on months served in the parish. The cleric is responsible for reimbursing the prorated amount to the parish in this situation.

REVISED December 2015