

13.--Rectories

1. Subject to the provisions of subsection 12(b) of Canon 9 relating to the provision of a housing allowance in lieu of a Rectory, it shall be the duty of every parish/congregation to provide an adequate residence (hereinafter called a "Rectory") for the use of the Rector/Incumbent/Priest-in-Charge and his/her family and to keep the same in good repair. The Rectory shall contain an adequate furnace and a modern stove and refrigerator. It shall be the responsibility of the Rector/Incumbent/Priest-in-Charge and his/her family to be careful and considerate tenants and generally to behave with respect to the Rectory as though they were prudent owners thereof. It shall be the duty of the Churchwardens on behalf of the parish/congregation to act as careful and considerate owners of the Rectory.
2. The cleric shall provide access to the Rectory for an annual inspection which shall be conducted by the wardens or their representatives. The inspection shall result in a maintenance report, with recommendations, provided to the Parish Council.
3. It shall be the duty of the Churchwardens to insure and keep insured the Rectory and any other buildings owned by the parish/congregation in accordance with the policies of the Diocese and, whenever any repairs become necessary, such as but not limited to, new or replacement roofing, furnace, external or internal painting, wallpaper or fencing, such repairs or replacements shall be arranged by the Churchwardens or persons acting under their direction and the cost of such repairs or replacements shall be borne by the parish/congregation.
4. The Rector/Incumbent/Priest-in-Charge shall call to the attention of the Churchwardens in writing any repairs or replacements to the Rectory and/or Church that the Rector/Incumbent/Priest-in-Charge considers necessary, such as but not limited to, new or replacement roofing, furnace, external or internal painting, wallpaper or fencing.
5. The parish/congregation shall pay all utilities including, but not limited to, heat, gas, water, telephone (except personal long distance telephone charges) and Internet connection.
6. If the parish/congregation is unwilling or unable to make such repairs or replacements or to pay such expenses, the Rector/Incumbent/Priest-in-Charge shall advise in writing the Territorial Archdeacon (or the bishop if the Rector/Incumbent/Priest-in-Charge is the Territorial Archdeacon), who shall forthwith investigate the matter and if he/she is unable to resolve it promptly shall report the matter, together with his/her recommendations to the Diocesan Council as soon as practicable. The Diocesan Council shall give such directions and provide such financial assistance as it considers appropriate in the matter and the parish/congregation shall carry out such directions as soon as practicable.

7. Before a new cleric and/or his/her family moves into the Rectory, the Territorial Archdeacon shall inspect the Rectory and report his/her recommendations regarding the state of the Rectory to the Churchwardens and the Bishop.
8. If there is more than one congregation in a parish, each shall bear its proper share of the expenses of supplying utilities, heat, general maintenance and repairs, capital repairs, capital improvements and insurance and the municipal taxes levied on the Rectory in the same proportion as the assessment of each congregation for the stipend of the Rector/Incumbent/Priest-in-Charge unless otherwise agreed to by the congregations concerned with the consent of the bishop.