

DIOCESAN APPORTIONMENT TO PARISHES

REFER TO CANON 28

Apportionment is the amount remitted by the parishes to the Diocese for ministry coordinated at a Diocesan and National Church level. These funds allow us all to work together for God's glory. Canon 28 section 6 and Constitution Sections 41 and 42 explain every congregation's commitment to the Diocesan apportionment.

An annual diocesan spending ceiling and apportionment target are recommended by the Budget Sub-Committee to the Administration and Finance Committee. Committees from each of the six goal areas in the Vision 2001 document request budget allocations. These goal areas are: Caring Community, Doctrine and Worship, Evangelism, Leadership, Outreach, and Resource Development. The final approval of the budget is given by the Diocesan Council at its December meeting each year.

Following the work of the Budget Sub Committee, and before the final decision is made by the Diocesan Council, the proposed budget is sent to the Fall Great Chapter meetings for review and input.

After approval, the apportionment target total is then apportioned to the congregations according to the formula found in Canon 28. Each congregation's apportionment is based on its "Assessable Operating Expenses" as reported two years previously in its annual financial return to the Synod Office. Capital and outreach expenses are not apportionable (e.g., roof repairs, new organ, Huron Hunger Fund, etc.). An example of how this formula works is as follows:

1. **A CONGREGATION REPORTED** in 1998 on the annual Financial Return to the Synod Office, that its 1997 Operating Expenses were \$52,000, which is used to calculate the 1999 apportionment.

2. **ASSESSABLE OPERATING EXPENSES**

i)	Total of Section E1 on parish Financial Return	\$51,700
	Paid by Church Organizations (not through Church's books)	<u>300</u>
	Total Operating expenses	\$52,000
ii)	Deduct: 100% of Remuneration/Costs of Assistant Curate	\$ 8,800
	25% of Principal & Interest paid on loans or mortgages	<u>2,000</u>
	ASSESSABLE OPERATING EXPENSES	\$41,200

3. basis of apportionment - Canon 28, Section 3 (g)

For Assessable Operating Expenses up to \$ 4,000	\$ 2,200
Add 90% of the remaining Assessable Operating Expenses (\$41,200 - \$4,000 = \$37,200 x 90%)	<u>33,480</u>
	<u>\$35,680</u>

4. **Rate of apportionment to congregation** is determined by dividing the total Basis of Apportionments for all Congregations (based on total of all parish operating expenses) into the approved Diocesan annual apportionment target.

Example: Annual Budget of \$2,700,000 divided by total Basis of Apportionments of \$11,000,000 = 24.5%.

5. APPORTIONMENT TO CONGREGATION

Subsistence Budget (Canon 28, Section 2 (a)) (24.5% of \$35,680)	\$ 8,742
Fighting Budget (additional 10% according to Canon 28, Section 2 (b))	<u>\$ 874</u>
Total Objective	<u>\$ 9,616</u>

6. CONGREGATION’S COMMITMENT TO DIOCESAN APPORTIONMENT

Canon 28, Section 6 emphasizes that “Every congregation shall:

- a) include its Diocesan Apportionment in its parochial budget to be presented to its annual vestry meeting;”

and,

- “b) “regard its Diocesan Apportionment of the congregation as a debt of honour and as of equal obligation with parochial expenses,...”

7. METHOD OF PAYMENT

Parishes are strongly urged to remit to the Synod Office in ten or twelve equal monthly payments, according to Canon 28, Section 6 (d). Preauthorized deductions or payments from trust fund income are alternatives available to parishes.

8. PROCESS OF APPEAL

Canon 28, Section 5 offers every congregation the right of appeal (on the basis of an error in calculation or reporting) in writing to the Synod office by December 1st each year.