



(see www.diohuron.org under Resources/ Admin/Finances Resources)

Please note the following important information to help your parish and the diocese plan for the financial year-end and the new 2026 operating fiscal year.

Summary of Financial Related Deadlines

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| <input type="checkbox"/> February 15, 2026 | Last day for 2025 apportionment payments. |
| <input type="checkbox"/> March 31, 2026 | Submission of Annual Financial Return |
| <input type="checkbox"/> June 30 th , 2026 | Charity Information Return due to CRA |
| <input type="checkbox"/> 15 th of each month | Cut off for payroll changes to be processed on monthly pay |
| <input type="checkbox"/> 5 th of each month | Cut off for PAG changes for the 10 th |
| <input type="checkbox"/> 20 th of each month | Cut off for PAG changes for the 25 th |
| <input type="checkbox"/> 10 th of each month | Cut off for PAG changes for the 15 th |

1. 2026 Compensation Sheets for Clergy & Lay Staff

A new compensation form is needed for all lay staff and clergy. Forms can be found under 2026 Compensation Forms [here](#). Completed forms are to be emailed to payroll@huron.anglican.ca prior to the 15th of the month.

Please note that the minimum wage is \$17.60/hour. We encourage all parishes to pay a living wage. Information on a living wage for your area can be found at <https://www.ontariolivingwage.ca/rates>

Please see the Clergy Compensation Information, and the 2026 Minimum Stipend Schedule available [here](#) for further assistance with determining your cleric's compensation.

Diocesan Council recommends that clergy above minimum stipend and lay staff be given a 3% cost-of-living increase.

Calculating EI and CPP Costs

A worksheet to assist with the calculation of statutory payroll costs can be found on the website.

2. 2025 Annual Financial Return

The annual financial return can be found on the website [2026 Annual Vestry & Reporting | Admin / Finance Resources | The Incorporated Synod of the Diocese of Huron](#)

Please submit this return through the web portal, along with your financial statements by March 31, 2026. This return is very important for determining the allocation of our future year apportionment budget.

3. Parish Apportionment for 2026

The apportionment to churches for 2026 was approved by the Diocesan Council. Information regarding the budget and individual apportionments can be found on the website at [2026 Budget & Apportionment | Admin / Finance Resources | The Incorporated Synod of the Diocese of Huron](#)
Please note that there have been changes to the apportionment figures since the draft figures were released.

4. Insurance Renewal for 2026

Insurance coverage for 2026 is in place. Parishes will receive their certificates of insurance and invoices early in 2026. For more information, please contact Archdeacon Stephen McClatchie smcclatchie@huron.anglican.ca or Helen Booth hbooth@huron.anglican.ca

5. Investment Income Payout Return for 2026

The investment income payout for 2026 for parish trust funds is 5%, as approved by Diocesan Council. The income distribution is a function of this rate of 5% of the product of the units invested at the blended, quarterly revised market value unit rate for the year.

6. Synod Delegate Fee Change – The fee for Synod for 2026 remains at \$150.

7. Pre-Authorized Withdrawals/Credit Card Givings

The Diocese facilitates regular, automatic financial giving to support your church through monthly, preauthorized bank withdrawals or credit card transactions. This can help to facilitate a more regular cash flow for your church. Please find information regarding these options under [New PAG form Master - Bank.pdf](#) and [New PAG form Master - CC.pdf](#). please note that use of the standard form is encouraged to reduce errors.

Please contact

Payroll@huron.anglican.ca
Finance@huron.anglican.ca
Accounting@huron.anglican.ca

For inquiries regarding payroll and compensation
For inquiries regarding Trust funds and donation
For inquiries regarding billing, pre-authorized giving.

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Director of Finance